



# The Graduate School

## UNIVERSITY OF SOUTH CAROLINA

### GRADUATE COUNCIL MINUTES

October 22, 2018

The Graduate Council met on Monday, October 22, 2018 at 2:00 P.M. on the 5<sup>th</sup> floor of the Thomas Cooper Library in the Career Center.

Graduate Council members present: Dr. Maryah Fram, Chair; Drs. Matt Boylan, Bobby Brame, Joanna Casey, Rick Creswick, Jean Ellis, Hippokratis Kiaris, Jim Mensch, Spencer Platt, Tom Regan, Sirivatch Shimpalee and Clint Saidy, GSA Representative.

Graduate Council members absent: Drs. Suzanne Adlof, Nate Bell, Ron Benner, Cathy Brant, Maks Chruszcz, and Konstantin Pollok

Graduate School Representatives: Dr. Cheryl Addy, Dr. Murray Mitchell (Secretary), Dr. Heather Brandt, Dale Moore, and Wanda Barr

Provost Office Representative: Dr. Tena Crews

Guests: Dr. Kevin LeBlanc (School of Medicine), Dr. Catherine Gutshall (School of Medicine), Dr. John Gerdes (College of Engineering and Computing), Dr. Alicia Ribar (Nursing), Shelley Dempsey (On Your Time Initiatives), Malia Kiehl (Office of the Registrar), and Nikki Saintdic (Biological Sciences)

**NOTE: These minutes will become final on November 26, 2018 if not challenged.**

1. **Call to Order and Approval of Agenda** (Maryah Fram, Chair)  
The meeting was called to order at 2:00 p.m., and the agenda was unanimously approved.
2. **Approval of the [Minutes from September 24, 2018](http://app.gradschool.sc.edu/gradcouncil/minutes.asp)**. Approved actions by Graduate Council become effective 30 days after posting. A copy is available on the Graduate School website at: <http://app.gradschool.sc.edu/gradcouncil/minutes.asp>
3. **Report of the Chair** (Maryah Fram)  
No report.
4. **Report of the Dean of Graduate School** (Cheryl Addy)  
No report.

5. **Report of the Secretary of the Graduate Council** (Murray Mitchell)

Dr. Mitchell offered thanks to the two Curriculum Committees for their contributions to a particularly large number of proposals for this month. Without their input, we could not move proposals through the process, from initial submission to delivery.

As a reminder to your faculty, the deadline for receipt of proposals is by end of business on the first of the month, or the first Monday, if the first falls on a weekend. And, by receipt, he meant receipt in the queue of proposals for the committee—not when the proponent hits “send.” Proposals still must go through a process that usually includes:

1. The academic Unit Head
2. Distribute Learning (if appropriate)
3. The College/School Representative (Approved Program Liaison)
4. The Graduate Dean
5. Registrar for Banner Validation
6. Registrar for Degree Audit
7. Graduate Council Curriculum Committee

Discussion followed with an action item: Please post a suggested date for submissions to reach the committee by the deadline. Dean Addy suggested seeing a data-informed date, based on an analysis of typical time required for proposals to advance through the approval process.

There are two additional issues to offer for discussion and input, prior to items to follow on our agenda. An email announcement of these issues was sent earlier this afternoon that some of you might have had a chance to review and think about prior to this meeting.

**Issue #1: Associate Graduate Faculty Membership:**

The following are facts about Associate members:

1. It is a 6-year, renewable term.
2. Can serve on Grad Council
3. Can Chair dissertations \*\*\*\*

The concern:

There are several programs that have both PhD (and a dissertation) and professional doctorates (e.g., DNP, DPT, EdD) that have a project or something other than a dissertation.

The Issue:

Should holders of that terminal degree (e.g., DNP, DPT, EdD—perhaps others I’m not thinking of), be eligible for Associate Membership, and serve as a dissertation advisor/major professor (not just a committee member) when they have not themselves earned a degree that required a dissertation?

Discussion followed with the resolution offered to allow the process to remain unchanged. Individual programs retain the authority to determine who is or is not appropriately qualified for various roles within their respective graduate programs. Hence, “Associate Graduate Faculty” does not automatically grant the right to supervise doctoral dissertations.

**Issue #2: Course Numbering:**

- Traditionally, we have reserved 899 for dissertation preparation and 799 for thesis preparation.
- There is presently no regulation that restricts the use of these numbers, for these purposes.
- For clarity across program design, delivery and monitoring, should there be a restriction on these numbers?

Discussion and action items: The Graduate Council supported retaining the course numbers 799 (thesis preparation) and 899 (dissertation preparation) as has traditionally been the case. “Friendly amendments” will be handled administratively for two proposals to be considered on the agenda today, without having to route the proposals back through the entire process. Also, consideration will be given to adding language to ACAF 2.03 to make this practice more formally a part of the academic regulations.

**6. Report on Professional Development (Heather Brandt)**

Dr. Brandt shared that the Council of Graduate Schools project for which USC is an affiliate institution is underway. She thanked members of the Graduate Council for assisting her in obtaining alumni degree information. The survey was sent to almost 400 graduates from 2002-03, 2009-10, and 2014-15 from 28 degreed programs. They have already received a good response—much better than the administration from last fall. The survey is open until November 12, and they will continue to send out reminders. They will be holding a stakeholders meeting before the end of the semester to provide updates, revisit what they found last fall from the alumni survey, share the student survey results from the spring and talk about going forward how and if they want to continue to collect this information on PhD Career Pathways.

The Graduate Professional Development programming has six events left through the end of this semester. She will be sending out a reminder this week to graduate students. The remaining programming events include the very popular “Shut Up and Write!” series with the Writing Center and our “Writing Your Teaching Philosophy”.

She previously shared the guidelines for communication through the Graduate School’s communications channels such as the website, listserv, social media, etc. These guidelines will be posted on the website.

**7. Report of the Graduate Student Association Representative (Clint Saily)**

Mr. Saily reported that the President, Jennifer Mandelbaum, had to step down temporarily due to the loss of her father. Vice President, Anna Cofie, has stepped up to lead in her absence. Hopefully, Ms. Mandelbaum will be able to return in November or December.

GSA is trying to come up with some statistics regarding GA Stipends. Since the Graduate School has no statistics of how GA stipend amounts vary by departments, they are working on a survey to come up with a comparison on how much graduate assistants are paid by departments/colleges.

In addition, GSA has questions regarding whether a policy exists that requires graduate assistants to report

to work during official school breaks. If this is the standard, can this policy be challenged if an advisor tries to force a graduate assistant to report to work.

On Thursday, November 1, they are planning a Town Hall for graduate students only; so, they can speak freely regarding any concerns that they may have. The time for this meeting is 5:30 p.m. to 7:30 p.m.

**8. Report of the Academic Policy and Practices Committee (Tom Regan)**

No report.

**9. Report of the 500/600 Level Courses, Distributed Learning and Special Topics Courses**

(Murray Mitchell)

This report is presented to Council for informational purposes only; no action is necessary.

**500/600 Level Courses**

- ANTH 515** (3) Tradition and Transformations in Islamic Cultures (Course Change Proposal: Fall 2019)
- ANTH 518** (3) Visual Cultures (Course Change Proposal: Fall 2019)
- ANTH 551** (3) Medical Anthropology: Fieldwork (Course Change Proposal: Fall 2019)
- ANTH 552** (3) Medical Anthropology (Course Change Proposal: Fall 2019)
- BIOL 535** (3) Fishery Management (Course Change Proposal: Fall 2019)
- BIOL 536** (4) Ichthyology (Course Change Proposal: Fall 2019)
- ELCT 533** (3) System Health Management (New Course Proposal: Fall 2018)
- EMCH 550** (3) Introduction to Nuclear Safeguards (New Course Proposal: Fall 2018)
- ENGL 650** (1-3) Special Topics in Literature (Course Change Proposal: Fall 2019)
- ENGL 690** (3) Special Topics in Composition (Course Change Proposal: Fall 2019)
- ITEC 545** (3) Telecommunications (Course Change Proposal: Fall 2019)
- ITEC 560** (3) Analysis and Applications of Project Management Software (Course Change Proposal: Fall 2019)
- ITEC 562** (3) Advanced Web Support Systems (Course Change Proposal: Fall 2019)
- ITEC 584** (3) Hospitality and Tourism Technology (Delete Course; Fall 2019)
- ITEC 586** (3) eCommerce Technology in Hospitality (Terminate Course: Fall 2019)
- MART 592** (3) Special Topics in Film and Media Histories (Course Change Proposal: Fall 2019)
- SOCY 500** (3) Social Networks (Course Change Proposal: Fall 2019)
- SOCY 502** (3) Political Sociology (Course Change Proposal: Fall 2019)
- SOCY 503** (3) Family and Social Stratification (Course Change Proposal: Fall 2019)
- SOCY 504** (3) Social Stratification (Course Change Proposal: Fall 2019)
- SOCY 505** (3) Social Structures in Communities (Course Change Proposal: Fall 2019)
- SOCY 506** (3) Social Organizations (Course Change Proposal: Fall 2019)
- SOCY 509** (3) Advanced Social Structures (Course Change Proposal: Fall 2019)
- SOCY 512** (3) Internal and International Migration (Course Change Proposal: Fall 2019)
- SOCY 514** (3) Urbanization (Course Change Proposal: Fall 2019)
- SOCY 521** (3) Small Group Analysis (Course Change Proposal: Fall 2019)
- SOCY 522** (3) Power and Authority Structures in Groups (Course Change Proposal: Fall 2019)
- SOCY 523** (3) Social Processes of Deviance Control (Course Change Proposal: Fall 2019)

**SOCY 524** (3) Interpersonal Behavior in Families (Course Change Proposal: Fall 2019)  
**SOCY 525** (3) Selves and Social Transaction (Course Change Proposal: Fall 2019)  
**SOCY 540** (3) Sociology of Law (Course Change Proposal: Fall 2019)  
**SOCY 550** (3) Sociology of Science (Course Change Proposal: Fall 2019)  
**SOCY 557** (3) Sociology of Education and Inequality (Course Change Proposal: Fall 2019)  
**SOCY 560** (3) Advanced Sociological Theory (Course Change Proposal: Fall 2019)  
**SOWK 674** (3) Child Welfare Policies and Practice I (Terminate Course: Fall 2019)  
**SOWK 675** (3) Child Welfare Policies and Practice II (Terminate Course: Fall 2019)  
**EDSE 585** (1) Secondary Internship Seminar I (New Course Proposal: Fall 2019)  
**EDSE 586** (2) Secondary Internship Seminar II (New Course Proposal: Fall 2019)

#### **Distributed Learning Proposals**

**ITEC 590** (3) Data Analysis in Healthcare (Spring 2019)

#### **Special Topics Courses**

**BMEN 589** (3) Cardiovascular System: From Development to Disease (Spring 2019)  
**CSC 590** (3) Strategic Management of Information Systems (Spring 2019)  
**EXSC 755** (3) Genetics in Health Sciences (Spring 2019)  
**ITEC 590** (3) Data Analysis in Healthcare (Spring 2019)  
**ITEC 590** (3) Linux Programming and Administration (Spring 2019)  
**SLIS 797** (3) Advanced Seminar in Archival Representation (Spring 2019)

#### **10. Associate Graduate Faculty Nominations (Murray Mitchell)**

Name: **Nicole Cavanagh** (PhD)  
Program: Social Work  
Term: Fall 2018 – Fall 2024

Name: **Melissa Reitmeier** (PhD)  
Program: Social Work  
Term: Fall 2018 – Fall 2024

Name: **Toriah J. Caldwell** (DNP)  
Program: Nursing  
Term: Fall 2018 – Fall 2024

Name: **Deanna Cox** (DNP)  
Program: Nursing  
Term: Fall 2018 – Fall 2024

Name: **Leigh B. Pate** (DNP)  
Program: Nursing  
Term: Fall 2018 – Fall 2024

Name: **Keith Plowden** (PhD)  
Program: Nursing  
Term: Fall 2018 – Fall 2024

Name: **Ann D. Scott** (DNP)  
Program: Nursing  
Term: Fall 2018 – Fall 2024

Name: **Danielle Simmons** (DNP)  
Program: Nursing  
Term: Fall 2018 – Fall 2024

***These nominations were unanimously approved by Graduate Council.***

11. **Fellowships and Scholarships Committee** (Jean Ellis)

No report.

12. **Report of Science, Math, and Related Professional Programs Committee** (Rick Creswick)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=54&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **ASNR 700** (2) Introduction to Nurse Anesthesia Practice, Medicine, NCP: Spring 2019
- **ASNR 750** (3) Health Policy, Ethics, and Legal Concepts for the DNP Nurse Anesthetist, Medicine, NCP: Spring 2019
- **ASNR 760** (2) Clinical Topics in Nurse Anesthesia Practice I, Medicine, NCP: Spring 2019
- **ASNR 761** (4) Basic Anesthesia Principles I, Medicine, NCP: Spring 2019
- **ASNR 762** (4) Basic Anesthesia Principles II, Medicine, NCP: Spring 2019
- **ASNR 763** (4) Advanced Principles in Nurse Anesthesia Practice, Medicine, NCP: Spring 2019
- **ASNR 771** (1) Introduction to Nurse Anesthesia Practicum, Medicine, NCP: Spring 2019
- **ASNR 772** (2) Seminar in Nurse Anesthesia I, Medicine, NCP: Spring 2019
- **ASNR 773** (2) Clinical Practicum I, Medicine, NCP: Spring 2019
- **ASNR 775** (6) Clinical Practicum II, Medicine, NCP: Spring 2019
- **ASNR 777** (6) Clinical Practicum III, Medicine, NCP: Spring 2019
- **ASNR 779** (6) Clinical Practicum IV, Medicine, NCP: Spring 2019
- **ASNR 781** (6) Clinical Practicum V, Medicine, NCP: Spring 2019

- **ASNR 795** (3) Application of Physical and Chemical Concepts in Nurse Anesthesia Practice, Medicine, NCP: Spring 2019
- **ASNR 797** (3) Professional Role of the DNP Nurse Anesthetist I, Medicine, NCP: Spring 2019
- **ASNR 798** (3) Application of Biomedical Concepts in Nurse Anesthesia Practice, Medicine, NCP: Spring 2019
- **ASNR 800** (2) Integration of Concepts Across Nurse Anesthesia Practice, Medicine, NCP: Spring 2019
- **ASNR 801** (1) Specialty Focus Simulation I, Medicine, NCP: Spring 2019
- **ASNR 802** (1) Specialty Focus Simulation II, Medicine, NCP: Spring 2019
- **ASNR 860** (2) Clinical Topics in Nurse Anesthesia Practice II, Medicine, NCP: Spring 2019
- **ASNR 872** (2) Seminar in Nurse Anesthesia II, Medicine, NCP: Spring 2019
- **ASNR 896** (3) Professional Role of the DNP Nurse Anesthetist II, Medicine, NCP: Spring 2019
- **ASNR 897** (2) DNP Project I, Medicine, NCP: Spring 2019
- **ASNR 898** (1 -2) DNP Project II, Medicine, NCP: Spring 2019
- **BIOS 711** (1) Introduction to R Programming, Public Health, NCP: Spring 2019
- **BIOS 712** (1) Introduction to Stata Software, Public Health, NCP: Spring 2019
- **BIOS 714** (1) Introduction to MS Access for Public Health, Public Health, NCP: Spring 2019
- **BIOS 719** (1) Advanced SAS Methods for Public Health, Public Health, NCP: Spring 2019
- **CPHR Major / Degree Program**, Pharmaceutical Science, Pharmacy, Change to Existing Program: Fall 2019
- **ENHS Major / Degree Program**, MPH in Environmental Health Sciences, Public Health, Change to Existing Program: Fall 2019
- **ENHS 750** (2) MPH Capstone Course, Public Health, NCP: Spring 2019
- **EPBO Major / Degree Program**, MPH in Epidemiology, Public Health, Change to Existing Program: Fall 2019
- **EPBO Major / Degree Program**, MSPH in Epidemiology, Public Health, Change to Existing Program: Fall 2019
- **EPID 741** (3) Intermediate Epidemiologic Methods, Public Health, CCP: Fall 2019
- **EPID 844** (3) Advanced Cardiovascular Disease Epidemiology: Evidence Synthesis and Evaluation, Public Health, NCP: Spring 2019
- **EPID 847** (3) Advanced Environmental Factors and Human Health, Public Health, NCP: Spring 2019
- **EXSC Major / Degree Program**, Physical Activity and Public Health, MPH, Public Health, Change to Existing Program: Fall 2019
- **EXSC 732** (3) Measurement of Body Composition and Associated Health Behaviors, Public Health, NCP: Spring 2019
- **EXSC 796** (2) MPH Capstone Course, Public Health, NCP: Spring 2019
- **EXSC 797** (1-5) Public Health Practice, Public Health, NCP: Spring 2019
- **GEOG 805** (3) Directed Individual Studies in Geographic Information Processing, Arts and Sciences, CCP: Fall 2019
- **HSPM Major / Degree Program**, MPH in HSPM, Public Health, Change to Existing Program: Fall 2019
- **HSPM 727** (3) Advancing Public Health Policy, Public Health, NCP: Spring 2019
- **HSPM 788** (3) Public Health Practice Experience, Public Health, NCP: Spring 2019
- **HSPM 796** (2) Health Services Policy and Management MPH Capstone Course, Public Health, NCP: Spring 2019

- **NURS Major / Degree Program**, Adult Gerontology-Acute Care Nurse Practitioner, MSN, Nursing, Change to Existing Program: Fall 2019
- **NURS Major / Degree Program**, Nursing Administration, MSN, Nursing, Change to Existing Program: Fall 2019
- **NURS Major / Degree Program**, Family Nurse Practitioner, MSN, Nursing, Change to Existing Program: Fall 2019
- **NURS Major / Degree Program**, Nursing Informatics, MSN, Nursing, Change to Existing Program: Fall 2019
- **NURS Major / Degree Program**, Nursing Administration, Certificate, Nursing, Change to Existing Program: Fall 2019
- **NURS Major / Degree Program**, Psychiatric Mental Health Nurse Practitioner, MSN, Nursing, Change to Existing Program: Fall 2019
- **NURS 756** (2) Advanced Primary Care of Children for the FNP, Nursing, NCP: Spring 2019
- **NURS 757** (2) Advanced Primary Care of Women for the FNP, Nursing, NCP: Spring 2019
- **NURS 758** (6) Acute Problems in Primary Care for the FNP, Nursing, NCP: Spring 2019
- **NURS 759** (6) Management of Common Chronic Health Problems for the FNP, Nursing, NCP: Spring 2019
- **NURS 760** (2) Family Nurse Practitioner Legal, Ethical, and Role Transition, Nursing, NCP: Spring 2019
- **NURS 760A** (2) Family Nurse Practitioner Role Practicum, Nursing, NCP: Spring 2019
- **NURS 761** (3) Neuroscientific Basis of Behavior and Psychopharmacological Treatment, Nursing, NCP: Fall 2020
- **NURS 763** (6) Advanced Psychiatric Nurse Practicum I: Management of Psychiatric/Mental Health Conditions, Nursing, NCP: Spring 2019
- **NURS 764** (6) Advanced Psychiatric Nurse Practicum II: Management of Complex Psychiatric/Mental Health Conditions, Nursing, NCP: Spring 2019
- **NURS 768** (2) Psychiatric Mental Health Nurse Practitioner: Legal, Ethical, and Role Transition, Nursing, NCP: Spring 2019
- **NURS 768A** (2) Advanced Psychiatric Nurse Practicum III: Role Development, Nursing, NCP: Spring 2019
- **NURS 772** (3) Introduction of Acute Care Adult and Gerontological Health Problems, Nursing, NCP: Spring 2019
- **NURS 773** (6) Principles of Acute Care Adult and Gerontological Health Problems I, Nursing, NCP: Spring 2019
- **NURS 774** (6) Principles of Acute Care Adult and Gerontological Complex Health Problems II, Nursing, NCP: Spring 2019
- **NURS 778** (2) Advanced Practice Role: Adult Gerontology Acute Care NP (AGACNP), Nursing, NCP: Spring 2019
- **NURS 778A** (2) Practicum of Advanced Practice Role: Adult Gerontology Acute Care NP (AGACNP), Nursing, NCP: Spring 2019
- **NURS 780** (3) Organizational Theories and Systems in Healthcare, Nursing, NCP: Spring 2019
- **PHNR Major / Degree Program**, Graduate Program in Nurse Anesthesia, Medicine, Change to Existing Program: Fall 2019
- **PHPH 773** (1) Health Assessment in Anesthesia, Medicine, CCP: Fall 2019

- **ZZMD Major / Degree Program**, Doctorate of Nursing Practice, Medicine, New Program: Summer 2020

***These proposals were unanimously approved by Graduate Council.***

13. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee**  
(Murray Mitchell for Cathy Brant)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=54&code=GCO>

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- **ANTH 756 (3)** Analysis of Conversation, Arts and Sciences, CCP: Fall 2019
- **EDST Concentration**, Clinical Mental Health Counseling, Education, Change to Existing Program: Fall 2019
- **HRTM 730 (3)** Hospitality Systems and Policy, HRSM, CCP: Fall 2019
- **HRTM 740 (3)** Service Management in Hospitality, HRSM, CCP: Fall 2019
- **HRTM 750 (3)** Hospitality Marketing Strategy, HRSM, CCP: Fall 2019
- **INTE Major / Degree Program**, M.A.T. in Elementary Education, Education, Change to Existing Program: Fall 2019
- **RETL 748 (3)** Advanced Retail Space Management, HRSM, NCP: Fall 2019
- **RETL 749 (3)** Retail Category Management, HRSM, CCP: Fall 2019
- **SOWK Major / Degree Program**, MSW – Social Work, Social Work, Change to Existing Program: Fall 2019
- **SOWK Dual Degree Program**, Social Work / Health Service Policy and Management, MSW / MPH, Social Work, Change to Existing Program: Fall 2019
- **SOWK Major / Degree Program**, MSW – Social Work, Social Work, Change to Existing Program: Fall 2019
- **SOWK 728 (3)** Social Work Case Management, Social Work, CCP: Fall 2019
- **SOWK 740 (3)** International Social Work and Social Justice, Social Work, CCP: Fall 2019
- **SOWK 742 (3)** Social Welfare Policy Analysis, Social Work, CCP: Fall 2019
- **SOWK 763**, Foundations of American Juvenile Justice, Social Work, Delete an Existing Course, Fall 2019
- **SOWK 774**, Contemporary Child Welfare Policies and Practice: Assessment and Family Services, Social Work, Delete an Existing Course, Fall 2019
- **SPTE Major / Degree Program**, PhD in Sport and Entertainment Management, HRSM, Change to Existing Program: Fall 2019

**These proposals were unanimously approved by Graduate Council.**

14. **Report of the Grievances, Appeals and Petitions Committee** (Bobby Brame)  
No report.

15. **Other Committee Reports**  
No report.

16. **Old Business**  
No report.

17. **New Business**  
Shelley Dempsey, Director, On Your Time Initiatives, introduced and invited participation with the Provost's Committee on Academic Innovation.

- The committee will provide input and advisement to the Provost re: Academic Innovation at USC
- Monthly meeting of 8 faculty to discuss issues related USC Academic Innovation, including innovation in course delivery, program offerings, and degree completion.
- Rotating terms of 2 years.

Contact Shelley Dempsey ([sdempsey@mailbox.sc.edu](mailto:sdempsey@mailbox.sc.edu) or 803-777-9850) for more information or to indicate interest by Wednesday, October 24.

18. **Good of the Order**  
Dr. Mitchell reminded everyone to please sign in on the attendance roster for accountability purposes.

19. **Adjournment**  
The meeting was adjourned at 2:54 p.m.

**Murray Mitchell, Secretary**

CC:  
Harris Pastides, President  
Joan Gabel, Provost  
Cheryl Addy, Vice Provost & Dean of the Graduate School  
Deans  
Department Chairs  
Graduate Directors  
Aaron Marterer, University Registrar  
Elaine Belesky, Office of the Registrar  
Malia Kiehl, Office of the Registrar